

## Terms and conditions for your accommodation Continental Apartment Hotel Sollentuna

### General

The terms of your accommodation booking are an agreement between you and Continental Apartment Hotels. You must take good care of your accommodation and follow all rules, instructions and regulations that apply. You are responsible for all damages that occur to the property and/or its fixtures which are caused by you or someone in your company. In addition, you will be charged for any fixtures from your room which are missing or have been damaged. An inventory of your room will be made after your departure.

### Booking and confirmation

Your reservation is binding once it has been confirmed and you have received a confirmation number. You are required to provide your name, email address, arrival and departure information to complete your booking. Your booking confirmation will be sent via e-mail.

### Price

Different rates apply for different rooms. See the detailed price information for each room or contact us for more information.

### Access to accommodation service

Your accommodation is available from 4pm on your arrival date.

### Cancellation and no-show

The Continental Apartments cancellation policy varies depending on the length of your reservation. Please see explanation below. Cancellations must be made by e-mail to [info@continentalsollentuna.se](mailto:info@continentalsollentuna.se) where your reservation number must be given. If any additional costs have incurred as specified in your booking, you will be required to pay for them upon cancellation.

### Cancellation of weekly booking

Weekly bookings may be cancelled free of charge 7 days prior to arrival. Late cancellations will be required to pay for one week.

## Cancellation of monthly booking

Monthly bookings may be cancelled free of charge 10 days prior to arrival. Late cancellations will be required to pay for 50% of the monthly accommodation price.

## Continental's obligations and your preferences

If Continental Apartment Hotel cannot give you the apartment which you have confirmed, you have the right, without additional cost to receive an equivalent or better apartment if one is available.

Please specify any special requirements that you may have when you place your booking, so that we can make the proper arrangements.

## Smoking and pets

The Continental Apartment Hotel property is entirely smoke-free. It is not permitted to smoke anywhere indoors, beside an open window, on the balcony or under the kitchen fan. It is not permitted to open the emergency doors and smoke on the stairs.

If these smoking rules are violated, Continental Apartment Hotels has the right to charge you for costs incurred for decontamination, with a minimum charge of SEK 5,000.

Pets are not allowed anywhere within the property at any time.

## Cleaning

Cleaning of all common areas is done on Mondays and Fridays. Weekly room cleaning is done on Fridays from 9 am. Room cleaning service includes normal room cleaning and changing of all bedlinens and towels.

If additional room cleaning is required, Continental Apartment Hotels has the right to charge for the extra cleaning. Cleaning service does not include washing dirty dishes left in your room or the kitchen. If dirty dishes are left upon your departure, an additional cost of SEK 500 will be charged.

## Payment

All reservations are charged directly after you have received a booking confirmation unless other arrangements have been made with customer service. Bookings made through customer service may be paid by invoice or credit card. If your payment has not been made, Continental Apartment Hotel has the right to prohibit access to your room.

## Keys

The Continental Apartment Hotel building in Sollentuna is unmanned. Therefore, you do not need to check-in at a reception. Instead, use your digital code card to access the hotel.

Your digital code card contains codes for the entrance door and your apartment. The code for the entrance door is automatically changed daily on your code card. *Always press # before entering the code.*

The code for your apartment remains the same throughout your stay \*. Your room code must first be "activated" with a 10 digit "Start code" (which is light gray in the code card). After your apartment door code is activated, you only need to enter the five-digit code. *Always press # before entering the code.*

*\* If your stay is more than 3 weeks, a new code will be sent to you after every 3rd week of your stay.*

## Checking in

Since Continental Apartment Hotel Sollentuna is unmanned, you do not need to check-in at a reception. Instead, use your digital code card to access the hotel. Check-in time is 4pm at the earliest.

## Checking out

Prior to your departure, please empty your room from your belongings, empty the refrigerator in the room and in the kitchen, place dirty dishes in the dishwasher, turn off the lights and turn off all electronic equipment. You must leave your room no later than 12:00 on your departure date. Your room code is deactivated at 12:00 noon on your departure date.

## Storage of valuables and luggage

By law, Continental Apartment Hotel has the right to retain luggage as security for a claim against a guest and in some cases, also to sell it. Continental Apartment Hotel has no responsibility for property stored in your room. A separate storage or luggage room is not available.

## Your own safety

For security reasons, we only allow employees, partners and residents to stay in the rooms, or other reserved premises.

Always check where emergency exits, and fire extinguishers are located. Look for fire escape details posted on the inside of your room door. In the case of fire, call 112 and state the address: Lomvägen 23 Sollentuna, Continental Apartment Hotel.

## Service & Repair Requirements

If you have any problems or service needs that arise between 8am and 4pm on weekdays, please contact us at [info@continentalsollentuna.se](mailto:info@continentalsollentuna.se) or call +46 (0)10 17 89 720.

If emergency service measures are required (such as water leaks or loss of electricity) on evenings, weekends or holidays, please contact our answering service at +46 (0)10-17 89 720.

## Continental's complaints policy

Continental Apartment Hotels has no strict responsibility for the property that you store in your room. However, should it prove that Continental or Continental's partners have acted negligently or in any other way have been guilty of your property being damaged or lost, Continental Apartment Hotel will be responsible for the lost/damaged property.

Continental Apartment Hotels has a relevant liability insurance. In the event of claims being brought against Continental Apartment Hotels, these will be forwarded to the relevant insurer, who will investigate if any negligence exists.

In the event of any loss or damage, Continental Apartment Hotels recommends its customers to primarily report this to their travel, home or service insurance company. Customers should have adequate insurance coverage for themselves and their belongings.

## Right to refuse accommodation

Guests staying at Continental Apartment Hotels sleep and rest at all hours of the day. It is always therefore important to have consideration for others, and not shout or run in the corridors.

Continental Apartment Hotels reserves the right to refuse accommodation due to any disturbance or conditions which causes concern among the other guests so that full payment for the accommodation cannot be made.